



Group Intervention Coordinator, Family Stabilization Services

The Family Center is a not-for-profit organization providing social and legal services to keep families stronger, longer. The Family Center has been the pioneer in the design and research of care coordination, supportive counseling, permanency planning and advocacy services that address the myriad of issues that challenge families headed by families impacted by illness, crisis and loss. Please visit our website at www.thefamilycenter.org to learn more about our services.

The Group Intervention Coordinator oversees planning, recruitment, delivery and quality management of a range of psychosocial support groups, parenting trainings and recreational activities for vulnerable families, parents and kinship caregivers. The Group Intervention Coordinator provides support to colleagues on group facilitation skills, monitors fidelity to evidence-based models and supervises part-time Peer Specialists and consultant facilitators. They also manage a small caseload of families for individual intervention and/or case management. They report to the Family Stabilization Supervisor.

RESPONSIBILITIES

- Develop quarterly calendar of group interventions, recreational activities and workshops responsive to contractual deliverables.
- Facilitate a variety of group interventions and activities, including but not limited to Parenting Journey and Caring for Children Who Have Experienced Trauma.
- In consultation with Supervisor, develop and maintain systems to monitor fidelity to and outcomes of group interventions.
- Provide group and individual supervision to staff and consultant facilitators.
- Maintain a caseload of 4-8 families, providing home and community-based assessment, crisis intervention, care management, parenting coaching and support.
- Conduct thorough assessments using a variety of locally-developed and standardized tools and develop meaningful service plan goals.
- Conduct outreach to promote TFC's groups and other services among providers and community members.
- Deliver all services with fidelity to program and agency protocol and document accurately in electronic health record system.
- Any special projects and/or other duties as assigned.

MINIMUM QUALIFICATIONS

- Bachelor's Degree in Social Work or related field preferred but not required.
- At least 4 years' experience providing parenting skills training to vulnerable families, including delivering evidence-based interventions.
- Familiarity with common resource and support needs of low-income families.
- Bilingual Spanish preferred

Salary Range: \$45,000 - \$50,000 per year

Full-time employees and part-time employees working at least twenty (20) hours per week and their eligible dependents are presently eligible for healthcare coverage.

The Family Center is an Equal Opportunity Employer. The Family Center is covered under FMLA.

COVID-19 considerations: All employees are required to be vaccinated.